

FOSJ's Meeting Minutes

Date: Tuesday 28th April 2026

Meeting start time: 7.00pm

Location: The Holiday Inn, Basingstoke

In attendance: Vicki Francis, (Chair), Faye Southwell (Treasurer), Lucy Sharpe (Secretary, Minutes), Jo Cavedon-Taylor, Stacey Thompson, Hayley Williams, Shuiman Li, Sarah Gausden, Elaine Field, Layla Baker

Apologies: Hollie Humphries (Secretary Comms), Laura (Secretary Comms Support) Fee Etherington (Treasurer Support)

Introductions and welcome to new attendees

Penny Battle

JCT explained what a Penny Battle is and how it works. Talk about it in the playground, on social media, FOSJ Group. Everything ready. Coin Machines – will that be worth utilising? Can add notes in.

Frozen Friday

Easy money maker and could also do on Year 6 Treat Day / Sports Day? Don't want to take away from Year 6. Year 6 to run it. ½ PTA, ½ Funday? Lack of volunteers. Keep stocked up freeze at school. Time to access the Freezer. Need to make sure it is covering costs. Start next Friday, advertise in Newsletter, anyone in Aldi to buy lollies? HW and SL to investigate. How many? Fill up freezer – 300 each week.

Circus

Friday 26th June - £4.5k. Potentially make £6k on ticket sales. Sponsor £400.00. Stall on the day Boxing Club. Check if everyone happy at school for Boxing event? Insurance/DBS? HW and SL to check with school. Speak to Carly. To advertise the event -Gazette – Emily Brown, Proteus, Library, Ridgeway, Nurseries. They come during the day to set up. Everyone can come from 4.00pm. Ice cream, fish and chips, looking for other food vendors, alcohol tent. Cold drinks, crisps and sweets. No flashing toys, popcorn or candy floss – Circus provide these. Year 6 stalls. Tombola, snack stand, alcohol stands. Vendors will need to give us a cut of profits. Chippy wagon, waffle van, picnics. Toilets – library – Mrs Nicholls looking into staff room toilets. Interval – HW speaking to Mrs Nicholl. Hayley's husband – music. Tidy up at the end – need most of the volunteers. QR codes, paper bands – show to get in. Disabled access for wheelchairs. Prams and buggies – check with Circus. Buggy Park. Quince Counselling and Boxing. Promoting, show techniques and have stand. First Aid – check. High vis. Risk assessment. Vicki and Elaine are First Aiders. Security to help if someone gets out of hand. Vicki to be named contact. Parking – we need to let the local area know. Synopsis – conceptual. Demo video. HW to remind Mrs Nicholls about demo video in assembly to promote circus or class assembly. Brownie Groups. Rainbows - Promote. Vicki to send Elaine the link.

Other events

Fireworks – 20th November

Musical Bingo

Disco – have we booked for next year as it gets booked up. Elaine and Emily Richards to bookmark in for next year. Vicki to speak to Jenny and Pam on where they are at.

19th – Non-school uniform/tombola – tbc. Break the rules day to do.

Preloved Uniform Sales - Lucy Sharpe and Stacey Thompson to organise a uniform sale on Sports Day.

Next AGM

Tuesdays are best for people – Monday 6th – no. Tuesday 7th July tbc. School to confirm 7pm in the library with Mrs Nicholls. To promote - St Johns logo Branded Newsletter. Y 5 and 6 particularly Year Group chat.