



## St John's Church of England Primary School

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Headteacher: Mrs A Nicholls

Deputy Head: Mrs A Wynn

Senior Admin Officer: Mrs C Barker

Wednesday 15<sup>th</sup> October 2025

Dear Parent / Guardian,

We have organised our Autumn Term Parents' Evenings for the first week back after half term. The meetings will be held in person in school, and we will use our usual Parents' Booking system for making appointments. The meetings will be held on Tuesday 4<sup>th</sup> November (3.40pm – 7pm) and Thursday 6<sup>th</sup> November (3.40pm - 5pm). The booking system can be found at the following web address- <https://parents-booking.co.uk/stjohnscofe>. If you are new to the parent booking system, please see attached instructions to help you.

The system will open for bookings at **7pm on Thursday 16<sup>th</sup> October 2025**

The booking system will close at **9am on Monday 3<sup>rd</sup> November 2025**

You can make appointments in the same way as previously - by logging into the system and then reserving a slot for your meeting. If you have more than one child at school, you should be able to make appointments for all of your children just by logging on to the system with one child's details. Please make sure that when you log in you do so with your name, and the name of your child, as it is recorded on our Arbor system. If shortened names are used, the system will not recognise you or your child.

### **Parents of children in Year R – Year 6**

You will get the option to make one 10-minute appointment with your child's class teacher. Year 5/6 parents will be able to discuss their child's progress in maths with their class teacher.

Yours sincerely,

*AA Nicholls*

Mrs Angela Nicholls  
Headteacher