

## FOSJ's meeting minutes

**Date: Wednesday 9<sup>th</sup> October 2024**

**Meeting start time: 6.30pm**

**In attendance:** Sarah Gausden (Chair), Michelle Wheeler (Treasurer), Fee Strawson-Etherington, Jenny Hossain, Pam Terry, Lucy Sharpe, Hollie Humphrey, Abi Underdown, Laura Saitch, Fee Etherington, Faye Southwell, Jo Cavedon-Taylor, Jason Buick, Toulla Buick, Nicholas Mukesh, Helen Rance

**On Zoom:** Caroline Purser, Eleanor Steele, Clare

**Apologies:** Emily Roberts (Communications), Angela Nicholls, Kate Chedicala, Olivia Rose, Helen Blanchflower, Clare Parish, Caroline Bailey, Zoe Croll, Kate Morton

### **Chair's Report**

Sarah thanked everyone for their support throughout the last year. She said the focus had been on keeping costs down and holding events to bring the school community together. Sarah suggested that this should be the focus for the year ahead, depending on the new committees priorities.

FOSJ raised money through a number of events and activities last year, as well as supporting the school by providing refreshments at events. Fundraising events and activities included Presents Room, Christmas cards, Break the Rules Day, Quiz Night, Easter event, Discos, Frozen Friday, Summer Musical Showcase, Colour Run-NEW EVENT, Lottery, Easy Fundraising, pre-loved uniform sales and coffee mornings.

A number of future fundraising events are already in the pipeline including discos, Christmas cards, Bag2School, Presents Room and Break the Rules Day and Discos. Sarah suggested that events such as Easter and Summer are dependent on volunteer support if they can take place.

### **Treasurer's Report**

Michelle provided financial figures from April 2023 to September 2024.

Current bank balance: £20,266.79 as of 7/10/24 but we are waiting for a cheque for a donation to the school of £10,208.00 to be banked which will bring the balance to £10,058.79.

A breakdown of all the income and expenditure was shared.

FOSJ will be funding the Christmas panto again this year, provided by M&M Productions as well as year 6 leavers mugs.

Michelle thanked everyone who has helped and supported events no matter how big or small.

### **Election of new committee**

Sarah explained that process and reasons why the current committee wanted to step down, wanting to ensure a smooth transition for new committee with handover and support.

The existing committee members stepped down.

The new roles were voted on:

Chair: Abi Underdown-nominated by Sarah; seconded by Jo Cavedon-Taylor

Treasurer: Faye Southwell supported by Fee Etherington- nominated by Michelle; seconded by Abi Underdown

Secretary Communications: Hollie Humphrey supported by Laura Saitch – nominated by Fee Etherington; seconded by Pam Terry

Secretary Minutes: Lucy Sharpe- nominated by Hollie Humphrey; seconded by Laura Saitch

*Note-FOSJ will remain with 4 committee members/trustees only.*

All agreed to adopt Parent constitution and insurance again.

AGM closed at 7.03pm

### **First meeting of the year**

Started 7.05pm

All agreed for Sarah to lead.

Sarah raised the importance of support network and how splitting up events into teams had worked.

Disco: Jenny Hossain/Pam Terry-both happy to continue organising

Christmas Card: Caroline Purser

BAG2SCHOOL: Judit Mondoca

Presents Room: Sarah Gausden/Michelle Wheeler (neither available on the day)

Break the rules day: Committee-date tbc

Look into Easter event, Summer event, Quiz.

Also discussed:

-ASDA cashpot scheme, currently at £165.58, well done everyone for supporting.

-Preloved uniform to be sold with tea/coffee at Parents evenings on 4<sup>th</sup>/6<sup>th</sup> November, no one has taken this on – committee to look into

Committee to arrange future meetings in line with constitution.