

## FOSJ's AGM Meeting Minutes

**Date: Thursday 16<sup>th</sup> October 2025**

**Meeting start time: 7.00pm**

**Location: St Johns C of E Primary School Library**

**In attendance:** Faye Southwell (Treasurer), Hollie Humphrey (Secretary: Comms), Lucy Sharpe (Secretary: Minutes), Laura Saitch, Jo Cavedon-Taylor, Zuzana Latham, Sara Cotton, Kerry Boyle, Stacey Thompson, Simon Wood, Narender Rowwat, Angela Wynn, Kate Chedcials

**Apologies:** Vicki Francis (Chair), Fee Etherington (Treasurer Support)

**Introductions and welcome to new attendees**

**Chair's Report (Faye Southwell and Jo Cavedon-Taylor on behalf of Vicki Francis)**

FS/JCT thanked everyone for their contributions and ran through what the FOSJ had done this year. The focus continued to be on fundraising through events and bringing the community together. The FOSJ also provided support to the school by providing refreshments at some events.

Events included:

Colour Run (which made a profit of circa £1,000.00 this year including £180 from percentage of the profit from drinks and ice creams).

Presents Room

Christmas Cards

Frozen Fridays – 50p per ice lolly.

Bags2School

Discos

Break the Rules Days

Quiz Night

Pre-Loved Uniform Sales

Tears and Tissues (Year R)

Year 6 Leavers Mugs

Pantomime

Refreshments at events such as Nativity Plays

The focus of the FOSJ for the next coming year is to fundraise towards new laptops for the school which are estimated to cost around £16,000 as well as continue to support at events and create memories for the school community.

### **Treasurer's Report (Faye Southwell)**

Faye Southwell provided the figures for this financial year. FOSJ currently have £12,500 in the Account which is up from £10,058.79 when the current Committee took over.

Previously, £10,000 was spent on rendering for the school building. £2,000 (circa) for the pantomime.

FOSJ will be funding the Christmas Panto again this year as well as Leavers Mugs

### **Re-election of the Committee.**

The existing committee members stepped down but agreed to stand for a second term. The roles were voted on:

Chair – Vicki Francis – nominated by Faye Southwell, seconded by Jo Cavedon-Taylor

Treasurer – Faye Southwell (supported by Fee Etherington) -nominated by Hollie Humphrey, seconded by Kerry Boyle

Secretary (Comms) – Hollie Humphrey (supported by Laura Saitch) – nominated by Lucy Sharpe, seconded by Faye Southwell

Secretary (Minutes) – Lucy Sharpe – nominated by Simon Wood, seconded by Stacey Thompson

The Committee all agreed to stand for a second term.

### **Any Other Business**

#### **Musical Bingo**

This was postponed until March due to low ticket sales. Possibly the original date was too soon after the start of the new school year. People were not sure what musical bingo entailed so need to provide further details when promoting the next event.

#### **Fireworks**

Tickets selling well for Fireworks. £170.00 sold so far. Not everyone knows about it, so it was suggested to keep promoting in the newsletter, by email and more posters to be put up on school fence. FS to arrange more posters. More volunteers are needed, particularly to help tidy up. Other suggestions included: Scanning in on phones, Hot dogs, ketchup, onions, mustard, license for a bar – how will we serve the drinks, pizza van, toffee apples. Which would be cheaper? Supermarket or Cost Co/Brookers?

#### **Christmas Cards - Caroline**

## **Bags2School - Judit**

### **Disco**

Jenny Hussain and Pam Terry previously confirmed they would continue to support the discos for the rest of the School Year but would step down after that. New volunteers are needed to take this project on going forward.

### **Easter Events**

There are currently not enough volunteers to continue to run these events in 2025/26.

### **Volunteers Needed**

More volunteers/FOSJ members are needed in general – a succession plan needs to be considered to take the FOSJ events forward. HH to put a link to the Planning Group to encourage new members to sign up. Numbers added to the attendee sheet to add to WhatsApp group.

### **Presents Room**

FS confirmed that the budget for Presents room is £2.50-£3.00 per gift. Around 300 gifts are needed. We currently need gifts for adults rather than siblings/children. Selection packs are popular. It was suggested that the FOSJ put a shout out for unwanted gifts in early January to store for next year. FOSJ to request donations of wrapping paper in the newsletter. More storage for Presents Room was also requested, perhaps it can replace the uniforms in the loft space?

### **Colour Run**

This year's Colour Run was successful and raised circa £1,000. Currently another Colour Run is not scheduled next year. Instead, there will be a Circus in June. However, if other people would like to take on the Colour Run project and organise it themselves, the FOSJ would be open to this.

### **Circus**

This will be the FOSJ main Summer Event. Volunteers needed.

### **Preloved Uniform Sales**

Stacey Thompson, Lucy Sharpe and Rachel (tbc), happy to help support with this. Angela Wynn asked if there could be a uniform sale during Parents Evening on 4<sup>th</sup> and 6<sup>th</sup> November. ST and LS to arrange. It was advised that the FOSJ did not want to continue to store the uniforms in the loft due to the difficulty of getting it down and keeping track of the stock. Another solution is being considered by Mrs Nicholls and team. Branded uniforms only are required going forward due to lack of storage space.

### **Fundraising Ideas for new laptops**

Ideas for fundraising towards the new laptops were discussed. These included: A Penny Battle, A Used Book Sale, applying for PTA Charity grants, Tesco Tokens- how do we apply for this? More Quiz nights,

film nights, Silent Discos, Business sponsorship of the laptops. It was also suggested that parents in IT could ask about refurb options and/or donations as some businesses consider this.

### **Donations**

There was an enquiry about a possible donation. Angela Wynn asked for Charity number and whether donations could be made via cheque/online bank transfer.